

PhD Progress Report

☐ 1st
☐ 2nd
☐ 3rd

Date: _____

Doctoral researcher: _____

Name, first name

PhD Start: _____

PhD Committee *

Name, affiliation

Supervisor

Co-Supervisor

Committee Member

Committee Member

*If committee members change, please state the reasons in a separate document attached to this protocol

Time: ☐ 12 months

☐ 24 months

☐ 36 months

1. Background Information

- To be filled by the doctoral researcher, Please provide updates since last meeting

Achievements for Courses on Advanced Topics:	Date	ECTS	Grade	Certificate (yes/no)

Achievements for Soft Skills Courses:	Date	ECTS	Grade	Certificate (yes/no)

Number of months left until end of regular funding of 36 months: _____

I plan to submit my dissertation to the following University/ Faculty: _____

1.1. Publications:

1.2. Attended conferences, workshops and schools:

1.3. Planned courses and conferences:

1.4. Speaker I would like to host at the PhD colloquia:

Name, Affiliation

☐ I have already hosted a speaker

2. Progress Report Meeting Protocol

Date: _____ Location: _____

2.1. Oral presentation: start: _____ end: _____

2.2. The project is within the scheduled timeframe (1 = not at all, 10 = perfectly): _____

2.3. Recent results of other groups are taken into account (1 = do not agree, 10 = agree): _____

2.4. Experimental setup is suited to test hypothesis (1 = do not agree, 10 = agree): _____

- The doctoral researcher fulfills the teaching and training program¹ requirements: ☐ yes / ☐ no
- The doctoral researcher has been informed about the requirements for obtaining a doctoral degree (*Promotionsordnung und Ausführungsbestimmungen*) ☐ yes / ☐ no

Milestones set in last meeting	Status

2.5. Doctoral researcher and committee agreed on the following steps and milestones towards graduation (please comment on modifications since last PhD committee meeting):

¹For the 1st progress report approximately 7 ECTS for Courses on Advanced Topics (CoAT) and 5 ECTS for Soft Skill Courses shall have been accomplished, for the 2nd progress report the achievements shall be almost complete, 15 (20 for Charité PhD candidates) ECTS for CoAT and 10 for Soft Skills

2.6. Comments by the committee. Please also elaborate on the feasibility of the proposed schedule/ submission date.

2.7. What funding options do you see, should the PhD take longer than three years (or than the currently secure funding)?

Please indicated when you think it is necessary and beneficial for the student to have the next progress meeting? ☐ 3 months ☐ 6 months ☐ 9 months ☐ 12 months

3. Signatures

Doctoral Researcher _____
Signature

PhD Committee:

First Supervisor _____
Signature Supervisor

Co-Supervisor _____
Signature Co-Supervisor

Committee member _____
Signature Committee Member

Committee member _____
Signature Committee Member