PhD Progress Report

Date: __________

☐ 1st  ☐ 2nd  ☐ 3rd

Doctoral researcher: ____________________________  PhD Start: __________

Name, first name

PhD Committee *

Supervisor: ___________________________________________

Co-Supervisor: ___________________________________________

Committee Member: _______________________________________

Committee Member: _______________________________________

*If committee members change, please state the reasons in a separate document attached to this protocol

Time:  ☐ 12 months  ☐ 24 months  ☐ 36 months

1. Background Information
   - To be filled by the doctoral researcher
   - Please provide updates since last meeting

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<tr>
<th>Achievements for Courses on Advanced Topics:</th>
<th>Date</th>
<th>ECTS</th>
<th>Grade</th>
<th>Certificate (yes/no)</th>
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<th>Achievements for Soft Skills Courses:</th>
<th>Date</th>
<th>ECTS</th>
<th>Grade</th>
<th>Certificate attached (yes/no)</th>
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Number of months left until end of regular funding of 36 months: _____

I plan to submit my dissertation to the following University/Faculty: ___________________________

1.1. Publications:

1.2. Attended conferences, workshops and schools:

1.3. Planned courses and conferences:

1.4. Speaker I would like to host at the PhD colloquia:

_________________________________________ ☐ I have already hosted a speaker

Name, Affiliation
2. **Progress Report Meeting Protocol**

Date: _______  Location: _______

2.1. **Oral presentation:** start: _______  end: _______

- The doctoral researcher fulfills the teaching and training program’s requirements: ☐ yes / ☐ no
- The doctoral researcher has submitted the written progress report: ☐ yes / ☐ no
- ☐ Progress report approved  ☐ Progress report not approved
- The doctoral researcher has been informed about the requirements for obtaining a doctoral degree
  (*Promotionsordnung und Ausführungsbestimmungen*) ☐ yes / ☐ no

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<th>Milestones set in last meeting</th>
<th>Status</th>
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2.2. **Doctoral researcher and committee agreed on the following steps and milestones towards graduation (please comment on modifications since last PhD committee meeting):**

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*For the 1st progress report approximately 7 ECTS for Courses on Advanced Topics (CoAT) and 5 ECTS for Soft Skill Courses shall have been accomplished, for the 2nd progress report the achievements shall be almost complete, 15 (20 for Charité PhD candidates) ECTS for CoAT and 10 for Soft Skills*
2.3. Comments by the committee. Please also elaborate on the feasibility of the proposed schedule/submission date.

2.4. What funding options do you see, should the PhD take longer than three years (or than the currently secure funding)?

3. Signatures

Doctoral Researcher

______________________________
Signature

PhD Committee:
First Supervisor

______________________________
Signature Supervisor

Co-Supervisor

______________________________
Signature Co-Supervisor

Committee member

______________________________
Signature Committee Member

Committee member

______________________________
Signature Committee Member