

## PhD Progress Report

Date: \_\_\_\_\_

1<sup>st</sup>       2<sup>nd</sup>       3<sup>rd</sup>

Doctoral researcher: \_\_\_\_\_  
Name, first name

PhD Start: \_\_\_\_\_

### PhD Committee \*

Name, affiliation

Supervisor

\_\_\_\_\_

Co-Supervisor

\_\_\_\_\_

Committee Member

\_\_\_\_\_

Committee Member

\_\_\_\_\_

\*If committee members change, please state the reasons in a separate document attached to this protocol

Time:  12 months       24 months       36 months

### 1. Background Information

- To be filled by the doctoral researcher

- Please provide updates since last meeting

Achievements for Courses on Advanced Topics:	Date	ECTS	Grade	Certificate (yes/no)

Achievements for Soft Skills Courses:	Date	ECTS	Grade	Certificate attached (yes/no)


Number of months left until end of regular funding of 36 months: \_\_\_\_\_

I plan to submit my dissertation to the following University/ Faculty: \_\_\_\_\_

**1.1. Publications:**

**1.2. Attended conferences, workshops and schools:**

**1.3. Planned courses and conferences:**

**1.4. Speaker I would like to host at the PhD colloquia:**

\_\_\_\_\_  I have already hosted a speaker  
Name, Affiliation

## 2. Progress Report Meeting Protocol

Date: \_\_\_\_\_ Location: \_\_\_\_\_

### 2.1. Oral presentation: start: \_\_\_\_\_ end: \_\_\_\_\_

- The doctoral researcher fulfills the teaching and training program<sup>1</sup> requirements:  yes /  no
- The doctoral researcher has submitted the written progress report:  yes /  no
- Progress report approved  Progress report not approved
- The doctoral researcher has been informed about the requirements for obtaining a doctoral degree (*Promotionsordnung und Ausführungsbestimmungen*)  yes /  no

Milestones set in last meeting	Status

### 2.2. Doctoral researcher and committee agreed on the following steps and milestones towards graduation (please comment on modifications since last PhD committee meeting):

<sup>1</sup>For the 1st progress report approximately 7 ECTS for Courses on Advanced Topics (CoAT) and 5 ECTS for Soft Skill Courses shall have been accomplished, for the 2nd progress report the achievements shall be almost complete, 15 (20 for Charité PhD candidates) ECTS for CoAT and 10 for Soft Skills

**2.3. Comments by the committee. Please also elaborate on the feasibility of the proposed schedule/ submission date.**

**2.4. What funding options do you see, should the PhD take longer than three years (or than the currently secure funding)?**

### **3. Signatures**

Doctoral Researcher

\_\_\_\_\_  
Signature

**PhD Committee:**

First Supervisor

\_\_\_\_\_  
Signature Supervisor

Co-Supervisor

\_\_\_\_\_  
Signature Co-Supervisor

Committee member

\_\_\_\_\_  
Signature Committee Member

Committee member

\_\_\_\_\_  
Signature Committee Member